

SKKU Exchange Student Program Information Sheet: 2012 Spring Semester

General & Contact Information									
Office Name	SKKU OIA (Sungkyunkwan University Office of International Affairs)								
Campuses	<ul style="list-style-type: none"> ■ Humanities and Social Sciences Campus (in Seoul) ■ Natural Sciences Campus (in Suwon, Gyeonggi-do) 								
Contact Information	<ul style="list-style-type: none"> ■ Hyun-Young Park (outgoing mobility coordinator) Tel: +82-2-760-0152 / Fax: +82-2-760-0159 / Email: chrisphy@skku.edu ■ Kyuseok Kim (incoming mobility coordinator) Tel: +82-2-760-0025 / Fax: +82-2-760-0159 / Email: mickim84@skku.edu ■ Yeon Koo Lee (housing manager) Tel: +82-2-760-0154 / Fax: +82-2-760-0159 / Email: living@skku.edu 								
Official Website	http://www.skku.edu/eng (Quick Link)								
Office Address	Office of International Affairs (# 90212), International Hall, Sungkyunkwan University, 53, Myeongnyun-dong, 3-ga, Jongno-gu, Seoul 110-745, South Korea								
Application Information									
Online Application	<p>Online application form is available at: http://www.skku.edu/e-home-s/inter_app/hsig1076.jsp</p> <p>* No hardcopy is required; may be required if necessary.</p> <p>* Online application system works best on Internet Explorer, Firefox, and Chrome; may not work on Mac.</p>								
Required Documents	<ul style="list-style-type: none"> ■ Legitimate Photograph (3 by 4 cm preferred) ■ Photocopy of valid passport with personal identification page ■ Certificate of enrollment for the degree the applicant is currently seeking ■ Transcript with cumulative academic records for all courses have been taken ■ Certificate of financial support (more than 10,000 USD or equivalent) or certificate of scholarship <p>* All supporting documents are to be uploaded on the online application website.</p>								
Application Period	<ul style="list-style-type: none"> ■ Spring semester: September 1st ~ November 15th ■ Fall Semester: March 1st ~ May 15th <p>* <i>Contact us in advance to make a request for the late application; late application may not be accepted.</i></p>								
Duration of Exchange	1 semester / 2 semesters								
Eligibility	<ul style="list-style-type: none"> ■ Official nomination from home university ■ Completion of at least one year of study and be continuing towards a degree at their home institution ■ GPA (Grade Point Average) above 2.7 / 4.0 or 3.0 / 4.5 or 3.3 / 5.0 								
Course Information									
Course Catalog	<p>Course catalog is available at http://www.skku.edu/eng > academic > course catalog</p> <p>* <i>Please note courses may subject to restriction; not all courses offered are available for exchange students.</i></p>								
Course Sign-up	<ul style="list-style-type: none"> ■ Spring semester: in February ■ Fall semester: in August <p>* <i>Course sign-up period and method will be notified to accepted students</i></p>								
<p>□ The following areas are subject to specific course restrictions: SKK GSB (Graduate School of Business) / SKK GSC (Graduate School of China) / Professional Graduate Schools (including Evening MBA, TESOL / Graduate School of Education / Graduate School of Law / Graduate School of Governance / * Global Business Administration / * Global Economics / School of Medicines / School of Pharmacy</p> <p>* Please be informed that SKKU has two types of business administration and economics:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="2">School of Business Administration</th> <th colspan="2">School of Economics</th> </tr> </thead> <tbody> <tr> <td>Global Business Administration</td> <td>Business Administration</td> <td>Global Economics</td> <td>Economics</td> </tr> </tbody> </table> <p>* Courses in Global Business Administration and Global Economics major may open to exchange students, provided applicants meet the criteria each department provides; details are to be sent with a separate email; contact us for additional information.</p>		School of Business Administration		School of Economics		Global Business Administration	Business Administration	Global Economics	Economics
School of Business Administration		School of Economics							
Global Business Administration	Business Administration	Global Economics	Economics						

Academic Calendar			
Semesters	<ul style="list-style-type: none"> ■ Spring Semester: February 27 ~ June 15 (16 weeks: exact date will be notified to accepted students) ■ Fall Semester: TBA 		
Academic Year	February 27 ~ TBA (end of February)		
Maximum Credits			
Undergraduates	18 SKKU credits	6~7 courses	* 1 SKKU credit requires students to complete 1 hour of study a week. * Academic credit transfer will be determined by the home institution.
Postgraduate	9 SKKU credits	3~4 courses	
MBA	15 SKKU credits	5~6 courses	
Accommodation			
Dormitory	Fee / four months	Room Type	Location
I-House	KRW 1,600,000	Double	Humanities and Social Sciences Campus, Seoul
Koart Ville	KRW 1,400,000	Double	10 minutes (two stations) away from Seoul Campus
Shin-gwan	KRW 1,749,600	Double	Natural Sciences Campus, Suwon
* Exchange students are expected to pay dormitory fee after their arrival at SKKU. * Housing plan and fee are subject to change with prior notice; exact move-in date will be notified to each accepted student.			
Exchange Student Orientation			
Date	February 23, 2012 (subject to change with prior notice)		
Contents	Course sign-up, Korean Language Course, academic calendar, housing, campus life, etc.		
Expected Arrival Date			
Exchange students are required to arrive a couple of days in order to participate in the orientation.			
RKP (Regular Korean Program)			
Description	SKKU SLI (Sungkyun Language Institute) provides exchange student with Regular Korean Program in association with qualified lecturers and well-organized classroom materials.		
Official Website	http://www.skku.edu/sli		
Tuition Waiver Option	Exchange students are subject to tuition waiver option only in spring/fall semester.		
Types of RKP	<ul style="list-style-type: none"> ■ Regular Korean Program (9-credit): 09:00 ~ 13:00 (Monday ~ Friday) <ul style="list-style-type: none"> - Graduate students are not allowed to get RKP credits approved. ■ RKP for exchange students (non-credit): 14:00 ~ 15:00 (Mon. & Wed. / Tue. & Fri.) <ul style="list-style-type: none"> - This course may not open in case there are not many applicants. 		
2012 SKKU ISS (International Summer Semester)			
Description	SKKU International Summer Semester is an annual summer program that lasts for four weeks. Details on the 2011 program are available at the official website; the program singles out the most intriguing theme of the year with which every course is cohesively related. A number of renowned professors around the world are going to share knowledge and insight with highly motivated international students on SKKU campus. Please contact us if you are interested to ask for more information about the program, including possible financial aids, including tuition waiver options.		
Official Website	http://summer.skku.edu (Quick Link)	Contact	mickim84@skku.edu / 82-2-760-0153

■ **NOTE 1: acceptance/admission package**

SKKU International Office will send each accepted exchange student an acceptance/admission package which includes a certificate of admission, invitation letter (for visa application), an exchange student handbook, an SKKU International Summer Semester brochure, and additional useful materials.

■ **NOTE 2: additional resources**

This document and additional useful resources, such as exchange student handbook, survival kit "way to SKKU", and pick-up application form, etc., are available on our website. We will let students know to which place they should refer in order to get via email as soon as website renewal is completed.

**Please note that information provided in this document is subject to change due to the university's circumstance with notice.*